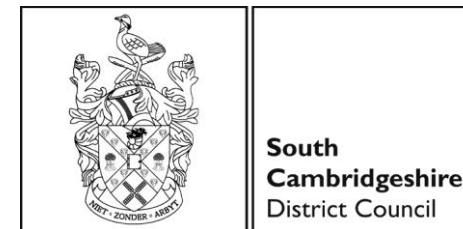


Notice of Key and Non-Key Decisions

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 1 August 2022 (draft)



Notice is hereby given of:

- Key and Non-Key decisions that will be taken by Cabinet, individual Lead Cabinet Members or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision by the Cabinet, or an individual Cabinet Member or officer, which is likely to either incur significant* expenditure or make significant savings, or to have a significant impact on those living or working in 2 or more wards.

*A decision to:

1. Incur expenditure or savings in excess of £200,000; or
2. Acquire or dispose of land or property with a value in excess of £1,000,000 shall be treated as significant for these purposes. However, a decision to invite a tender or award a contract shall not be treated as a key decision where the purpose of the contract is to fulfil the intention of any policy or scheme included in the policy framework or budget or involves a continuation of an existing policy or service standard.

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

Where two meetings (for example, Cabinet and Council) are listed for a particular item, the first will be making a recommendation to the second, which will then make a final decision.

If you have any queries relating to this Notice, please contact
Ian Senior on 01954 713028 or by e-mailing ian.senior@scambs.gov.uk

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Bridget Smith
Councillor Judith Rippeth
Councillor John Batchelor
Councillor Bill Handley
Councillor Tumi Hawkins
Councillor Peter McDonald
Councillor Brian Milnes
Councillor John Williams

Leader of the Council
Deputy Leader
Housing
Communities
Planning
Economic Development
Environment
Resources

Key and non-key decisions expected to be made from 1 August 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report being considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
2021/22 Provisional General Fund Revenue and Capital Outturn Non-Key	Reports the General Fund Revenue and Capital outturn position for the financial year 2021/22	Cabinet	12 September 2022		Lead Cabinet member for Finance	Report publication expected on 2 September 2022
2021/22 Provisional Housing Revenue Account (HRA) Outturn Non-Key	Reports the HRA Revenue and Capital outturn position for the financial year 2021/22	Cabinet	12 September 2022		Lead Cabinet member for Finance	Report publication expected on 2 September 2022
2022/2023 Revenue and Capital Budget Monitoring (Quarter 1) Non-Key	Consider the monitoring data and trends in respect of the 2022/23 budgets and issues.	Cabinet	12 September 2022		Lead Cabinet member for Finance	Report publication expected on 2 September 2022
Medium Term Financial Strategy (First Submission) Non-Key	Review and ensure that Council is aware of the financial challenges over the medium-term.	Cabinet	12 September 2022		Lead Cabinet member for Finance	Report publication expected on 2 September 2022

Key and non-key decisions expected to be made from 1 August 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Q1 Performance Report Non-Key	Progress report	Cabinet	12 September 2022		Deputy Leader Kevin Ledger, Senior Policy and Performance Officer	Report publication expected 2 September 2022
Making of Gamlingay Neighbourhood Plan Non-Key	Full Council will need to formally adopt the neighbourhood plan if it has a successful referendum. Referendum date not set yet	Council	Not before 22 September 2022		Lead Cabinet member for Planning Alison Talkington, Senior Planning Policy Officer	Report publication expected five clear working days before the meeting
Making of West Wickham Neighbourhood Plan Non-Key	Full Council will need to formally adopt the neighbourhood plan if it has a successful referendum. Referendum date not set yet	Council	Not before 22 September 2022		Lead Cabinet member for Planning Alison Talkington, Senior Planning Policy Officer	Report publication expected five clear working days before the meeting
Making of Fulbourn Neighbourhood Plan Non-Key	Full Council will need to formally adopt the neighbourhood plan if it has a successful referendum. Referendum date not set yet	Council	Not before 24 November 2022		Lead Cabinet member for Planning Alison Talkington, Senior Planning Policy Officer	Report publication expected five clear working days before the meeting

Key and non-key decisions expected to be made from 1 August 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
2022/2023 Revenue and Capital Budget Monitoring (Quarter 2) Non-Key	Consider the monitoring data and trends in respect of the 2022/23 budgets and issues.	Cabinet	12 December 2022		Lead Cabinet member for Finance	Report publication expected on 2 December 2022
Capital programme Update & New Bids Non-Key	Report Council's Capital Programme and new Capital bids from 2023/24.	Cabinet	12 December 2022		Lead Cabinet member for Finance	Report publication expected on 2 December 2022
Bids and Savings Non-Key	Consider new Revenue bids and savings for 2023/2024.	Cabinet	12 December 2022		Lead Cabinet member for Finance	Report publication expected on 2 December 2022
Fees and Charges Key	Annual review and determination of fees and charges to be set by the Council from April 23.	Cabinet	12 December 2022		Lead Cabinet member for Finance	Report publication expected on 2 December 2022
Waterbeach Renewable Energy Network (solar project) - Update Non-Key	Update on progress	Cabinet	12 December 2022		Lead Cabinet member for Environment Alex Snelling-Day, Green Energy	Report publication expected 2 December 2022

Key and non-key decisions expected to be made from 1 August 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
					Investment Manager	
Q2 Performance Report Non-Key	Progress report	Cabinet	12 December 2022		Deputy Leader Kevin Ledger, Senior Policy and Performance Officer	Report publication expected 2 December 2022
Investment Strategy Key	Annual review of the strategy to be adopted by the Council.	Cabinet Council	12 December 2022 21 February 2023		Lead Cabinet member for Finance	Report publication expected on 2 December 2022
General Fund Budget 2023/24 Non-Key	Consider the General Fund Revenue Budget for 2022/23	Cabinet Council	06 February 2023 21 February 2023		Lead Cabinet member for Finance Lead Cabinet member for Finance	Report publication expected on 27 January 2023
Housing Revenue Account Budget 2023/24 Non-Key	Consider the Housing Revenue Account Budget for 2022/23	Cabinet Council	06 February 2023 21 February 2023		Lead Cabinet member for Finance	Report publication expected on 27 January 2023

Key and non-key decisions expected to be made from 1 August 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Medium Term Financial Strategy Key	Review and ensure that Council is aware of the financial challenges over the medium-term.	Cabinet Council	06 February 2023 21 February 2023		Lead Cabinet member for Finance	Report publication expected on 27 January 2023
Capital Investments Programme 2023/24 - 2027/28 Non-Key	Consider the Council's Capital Programme	Cabinet Council	06 February 2023 21 February 2023		Lead Cabinet member for Finance	Report publication expected on 27 January 2023
Treasury Management Strategy Key	Consider a refreshed version of the Strategy for adoption by the Council.	Cabinet Council	06 February 2023 21 February 2023		Lead Cabinet member for Finance	Report publication expected on 27 January 2023
Capital Strategy Non-Key	Consider a refreshed version of the Strategy for adoption by the Council.	Cabinet Council	06 February 2023 21 February 2023		Lead Cabinet member for Finance	Report publication expected on 27 January 2023

Key and non-key decisions expected to be made from 1 August 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Local Council Tax Support Non-Key	Review the Localised Council Tax Support (LCTS) scheme for 2021/22 and agree the LCTS scheme for 2022/23	Cabinet Council	06 February 2023 21 February 2023		Lead Cabinet member for Finance	Report publication expected on 27 January 2023
Review of Revenue Reserves and Provisions Key	Review the Council's Revenue Reserves and Provisions as part of the 2022/2023 budget setting process.	Cabinet Council	06 February 2023 21 February 2023		Lead Cabinet member for Finance	Report publication expected on 27 January 2023
Authority Monitoring Report 2021-22 Non-Key		Cabinet	06 February 2023		Lead Cabinet member for Planning Stephen Kelly, Joint Director of Planning and Economic Development	
Pay Policy Statement Non-Key		Council	21 February 2023		Lead Cabinet member for Finance Jeff Membery, Head of Transformation	

Key and non-key decisions expected to be made from 1 August 2022

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
2022/2023 Revenue and Capital Budget Monitoring (Quarter 3) Non-Key	Consider the monitoring data and trends in respect of the 2022/23 budgets and issues.	Cabinet	20 March 2023		Lead Cabinet member for Finance	Report publication expected on 10 March 2023
Annual Equality Scheme Update and Progress Report Key		Cabinet	20 March 2023		Kevin Ledger, Senior Policy and Performance Officer	